



Kentucky Physicians
Health Foundation

KENTUCKY PHYSICIANS HEALTH FOUNDATION PROFESSIONAL ACCOUNTABILITY SUPERVISOR Q & A

You have been identified as the Professional Accountability Supervisor for a participant under contract with the Kentucky Physicians Health Foundation (“KPHF”). This document explains the purpose and function of that role.

What is a Professional Accountability Supervisor?

Supervisors observe the participant at work and provide interval reports to the KPHF confirming appropriate professional behavior in the workplace.

KPHF will email a request for a report to you. It will come from the following address: support@affinityhealth.com. The practitioner for whom you are completing this form will not be named in the body of the email. The email will include a hyperlink to a secure online form. Once you select this link, the name of the practitioner is then provided.

We respectfully request that you complete the online form and submit it within two weeks of receipt.

Reporting Frequency

For the first year of a participant’s contract, you will be asked to provide reports monthly. If, after one year, no concerns are identified, KPHF will reduce the frequency to quarterly. Quarterly requests will arrive in January, April, July and October of each year.

If issues arise between reporting periods, you are encouraged to contact the KPHF immediately. We will also notify you immediately if we suspect that a participant in our program is no longer safe to continue clinical practice.

Contact Beth Bell at (502) 425-7761 or bethb@kyrecovery.org if you have any questions.